Creative Portfolio Submission

The portfolio is an important piece to your admissions application and should represent your best creative achievements in the areas of audio recording, music composition, video, film, or multimedia. The portfolio has no specific guidelines as applicants come from a wide variety of creative backgrounds and each student's portfolio will reflect their particular strengths, however a professional presentation of materials is expected. Submit what you think is your best work.

Typically, the admissions portfolio contains digital audio and/or digital video recordings. These may come from sources such as prior undergraduate coursework, recitals, home recordings, professional work, or other events. While audio quality is always important, the quality of the recording is not necessarily the admissions committee's primary concern. The committee is looking for creative potential. This might be expressed through the musicianship, arrangement, composition, or creative message of the work. We do not expect our new students to be professional audio engineers, but we are looking for bright creative media creators.

It is also very important to document your contribution to each item you submit. For example, if you submit an audio recording, state if you were composer, performer, engineer, producer, or several of these things. The admissions committee will be evaluating what your specific contributions were to each project.

The portfolio should contain:
1) A comprehensive credit list for all of the entires;
2) A short paragraph for each entry explaining the piece, where and when it was created and any challenges faced in the creation of the work;
3) Four to six audio and or video examples;
4) You may also wish to include a personal introduction on video as well (optional)

Format
You may choose to submit your portfolio in one of two ways (digital upload or on a personal website). However, all portfolio elements must come together as a single presentation. In other words, do not submit a portion of the portfolio in one format and the rest in another. Below are descriptions of the options.

The portfolio is sent directly to the M.F.A. Director in the Department of Recording Industry. All other application materials (GRE scores, letters of recommendation, letter of intent, and transcripts) must be sent to the College of Graduate Studies. www.mtsu.edu/graduate

Option 1 - File Transfer
Upload all of your portfolio materials together. It is important when using this option that all elements (documentation, audio, and video) are contained within one computer "folder" and uploaded as a single file. **Do not** make multiple uploads (i.e. one for each recording). For example:

Create a folder on your computer and name it "Lastname_Portfolio". Place the following in the folder:
1) Word file or pdf of credits and documentation
2) 01_Song1
3) 02_Song2

4) 03_Video1… etc.
5) Use "zipit" to compress the data size of the folder.

Please use http://www.wetransfer.com for the digital upload/download. This service is free for up to two gigabytes of data and is very easy to use. To use the free version no account registration is required.
1) Go to www.wetransfer.com
2) Skip to the free service
3) Click "Add files" and select your portfolio folder or zip file
4) Enter bill.crabtree@mtsu.edu as "friends email"
5) Enter your email and click "transfer"

Option 2 - Website
Alternatively, you may assemble your portfolio into a website presentation. All audio and video would reside on your site and you would simply send us a link to the site. Be sure to include all credits and appropriate descriptions of the creative projects on the website.